



Policy:

The Director shall ensure that new school employees comply with all the health examination requirements of California law.

In addition, the Director may require applicants for employment in classified positions to undergo a pre-employment physical examination to show that they are physically able to perform the duties of specific jobs.

Continuing Employees

Continuing employees shall undergo periodic tuberculosis tests once every four years in accordance with law.

The Governing Board is concerned about the prevalence of tuberculosis in our community and may require continuing employees to undergo tuberculosis tests when warranted upon the recommendation of the local health officer.

Employees may be required to pass a physical and/or psychological examination any time such an examination appears necessary to preserve the health and welfare of school students and employees or to furnish medical proof of physical or mental ability to perform satisfactorily the assigned duties of an individual's position

Procedure:

New Employees

1. No person shall be initially employed unless he/she has placed on file with the school a certificate from a physician licensed under the Business and Professions Code indicating that a tuberculosis examination within the past 60 days shows that he/she is free from active tuberculosis. The tuberculosis examination shall consist of an approved intradermal tuberculin test. An X-ray of the lungs shall be required only if the intradermal test is positive.

Persons transferring from another school may fulfill tuberculosis examination requirements in either of the following ways.

a. By producing a certificate showing that the employee was examined within the last four years and found free of active tuberculosis, or

b. By having the last employing school verify that it has on file a current certificate which contains that showing.



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2. When a new employee in a position requiring certification has not previously been employed in such a position in California, he/she must have a medical certificate on file with the school. The certificate will state that the employee is free from any disabling disease which would render him/her unit to instruct or associate with children. The certificate form may be obtained from the personnel services office. It must be filled out by a licensed physician and returned to the personnel services office ^{by the employee} ~~by the physician~~. The medical examination referred to in the certificate must have been conducted within six months of the time when the certificate is filed.

The cost of pre-employment examinations shall be borne by the applicant.

Continuing Employees

Continuing employees who test negative on tuberculin skin tests shall undergo a tuberculosis examination at least once every four years.

Tuberculosis tests and other medical examinations required by the Director shall be administered by a physician licensed under the Business and Professions Code and shall be provided by the school or at school expense.

Food Service Workers

All food service workers who cook, serve or handle food are required to obtain a health certificate before being assigned to work in any school cafeteria or kitchen. If a disease is suspected, a blood test or periodic health examinations may be required.

First Reading: 1/27/13

Second Reading:

Adopted: 1/27/13 Diane Jordan